

# CORRECTIONAL SERVICES

*Faculty of Health and Community Studies*  
*Department of Public Safety and Justice Studies*  
 MacEwan.ca/Corrections (<http://MacEwan.ca/Corrections>)

The Correctional Services diploma prepares graduates to work in a variety of positions in corrections and criminal justice fields including community agencies, correctional institutions, residential settings, restorative justice and related human service careers. Graduates work with adults and youth in conflict with the law, or who are at risk of becoming involved in the criminal justice system. The program provides theoretical knowledge, skill development and practical experience for the entry-level corrections and criminal justice professional.

The Correctional Services program stresses the dual yet inseparable function of the criminal justice system: protection of the public and providing assistance to offenders to become law abiding citizens. Students acquire essential skills and knowledge about the criminal justice system as well as professional practice information and expertise.

The first year provides a number of foundation courses concentrating on self-awareness, criminological theory and knowledge of the criminal justice system. Introduction to field placement provides an opportunity for students to acquire practice competencies including professionalism, crisis intervention, security procedures and suicide prevention.

The second year concentrates on skill development such as counselling strategies, case management, risk/needs assessment, documentation and working with special offender populations. Field placement provides students with the practical, first-hand experience in the field of corrections and criminal justice with the expectation that students apply the knowledge and skills discussed in the classroom.

## Career Potential

Graduates are employed by both the provincial and federal governments and non-profit agencies. Graduates obtain employment as probation officers, youth workers, behavioural counsellors, correctional officers, case workers, police officers, and other related criminal justice positions. Many graduates eventually move into administrative and managerial positions in corrections and criminal justice agencies. Program graduates establish a network of career contacts through field placement and classroom activities. Graduates apply directly to corrections and/or criminal justice or related agencies and must demonstrate they meet the minimum position requirements. Shift work is often required, and many entry positions recruit through casual or wage employment.

## Transferability

### Internal Opportunities

MacEwan University is committed to providing bridging and laddering opportunities to its certificate and diploma graduates. Graduates of this program are eligible to transfer up to 54 credits to MacEwan University's Bachelor of Arts degree or up to 60 credits to the Bachelor of Applied Human Service Administration.

### External Opportunities

All courses completed for the Correctional Services diploma are credit courses and may be transferable individually toward further study at other Alberta institutions. Students presenting a completed diploma in this program may be eligible for a block transfer to other Alberta institutions. For current, detailed information on individual course

and diploma transferability, refer to the Learner Pathways System at [www.transferalberta.ca](http://www.transferalberta.ca) (<http://www.transferalberta.ca>) or contact the receiving institution directly.

Students presenting a completed diploma in this program are eligible to block transfer to a number of colleges and universities outside of Alberta:

- Royal Roads University (British Columbia): 60 credits (two years) towards a Bachelor of Arts in Justice Studies
- University of Great Falls (Montana): 60 credits (two years) towards a Bachelor of Arts or Science in Criminal Justice degree

For more information on these study options outside of Alberta, contact an advisor in the Correctional Services program.

## Contact Information

On-Campus Studies  
 T: 780-497-5379  
 E: [corrections@macewan.ca](mailto:corrections@macewan.ca)  
 Distance Studies  
 T: 780-497-5186  
 E: [correctionsdistance@macewan.ca](mailto:correctionsdistance@macewan.ca)

### PROGRAM OFFICE

Robbins Health Learning Centre  
 Room 9-407, 10910 - 104 Avenue  
 Edmonton, AB T5J 4S2  
 T: 780-497-4567

## Categories of Admission

Applicants may be admitted to the following:

### Regular Admission

*To be evaluated through the Office of the University Registrar*

Applicants must have an Alberta high school diploma (or equivalent) and be 18 years of age by the beginning of the second term. Applicants must have a minimum overall average of 65 percent, with no course grade lower than 50 percent, in the following high school courses:

1. ELA 30-1 or ELA 30-2
2. Social Studies 30-1 or 30-2
3. One subject from Group A, B, C, or D

Applicants with nine or more post-secondary credits must also present a minimum Admission Grade Point Average (AGPA) of 2.0 on a 4.0 scale.

## Additional Admission Criteria

All applicants must meet the following:

### 1. English Language Proficiency

*To be evaluated through the Office of the University Registrar*

#### Applicable to All Admission Categories

All applicants must meet an acceptable level of English language proficiency. We will require official documents such as high school or post-secondary transcripts or proof of successful completion of standardized language evaluation. Full details are available in MacEwan University's academic calendar or online at [MacEwan.ca/ELP](http://MacEwan.ca/ELP) (<http://MacEwan.ca/ELP>).

## 2. Other Admission Criteria

To be evaluated through the Program

### Applicable to All Admission Categories

Applicants offered admission must present a clear Police Information Check (or equivalent from another policing agency) that includes a Vulnerable Sector Search. The Police Information Check must be submitted by the published document deadline and have been issued within three months of the start of the program intake term.

### Equity Admission

The Department of Public Safety and Justice Studies at MacEwan University is committed to principles of equity and diversity. The Department supports equitable representation of groups underrepresented in public safety and justice professions and has reserved up to 10% of admission spaces in each program as equity admission spaces for applicants who self-identify as Aboriginal. Aboriginal peoples of Canada are defined in the Constitution Act, 1982, Section 35 (2) as including the Indian, Inuit and Métis peoples of Canada.

In order to be considered for admission under the Equity Admission criteria, candidates must still meet the minimum admission criteria for the program option to which they apply.

## Program of Study

Course	Title	Credits
<b>Year I</b>		
<b>Term I</b>		
CORR 100	Human Relations	3
CORR 102	Foundations of Criminal Law	3
CORR 104	Criminal Justice System	3
SOCI 100	Introductory Sociology <sup>1</sup>	3
Three credits of university English (includes WRIT 101)		3
Credits		15
<b>Term II</b>		
CORR 110	Introductory Criminology	3
CORR 112	Correctional Interviewing	3
CORR 114	Introduction to Field Placement	2
CORR 118	Introduction to Corrections	3
CORR 120	Restorative Justice	3
Credits		14
<b>Year II</b>		
<b>Term III</b>		
CORR 116	Integration Seminar I	1
CORR 204	Addiction in the Criminal Justice System	3
CORR 214	Field Placement I	4
CORR 218	Youth and Crime	3
CORR 220	Correctional Counselling	3
PSYC 104 or PSYC 105	Introductory Psychology I <sup>1</sup> or Introductory Psychology II	3
Credits		17
<b>Term IV</b>		
CORR 202	Diversity Issues in Criminal Justice	3
CORR 208	Selected Issues	3
CORR 210	Correctional Methods and Practice	3
CORR 216	Integration Seminar II	1
CORR 224	Field Placement II	4
Credits		14
Total Credits		60

The minimum passing grade for a course at MacEwan University is a D unless otherwise noted next to the appropriate course in the program of study.

<sup>1</sup> The minimum passing grade for this course is a C-.

## Course Substitutions

Credit Earned in:	May Be Substituted for Credit in Program Course:
CORR 108	CORR 118
CYCW 101	CORR 112
CYCW 203	CORR 214
ENGL 100	ENGL 111
ENGL 101	ENGL 111
ENGL 102	ENGL 111
ENGL 103	ENGL 111
ENGL 105	ENGL 111
ENGL 108	ENGL 111
INTD 105	CORR 100
MHST 101	CORR 100
MHST 123	CORR 112
MHST 204	CORR 206
PSSC 121	CORR 104
PSSC 141	CORR 100
PSSC 272	CORR 214
RPPR 103	CORR 100
SOCI 225	CORR 110
SOCI 321	CORR 218
SOCI 327	CORR 104
SOWK 102	CORR 100
SOWK 110	CORR 112
SOWK 115	CORR 214
SOWK 205	CORR 224

## Program Regulations

### Program Standards

Students admitted to this program are presumed to be capable of fulfilling the academic requirements of their program with, if applicable, provision of reasonable accommodation. The reasonable accommodation of students with disabilities shall not require the University to lower its standards, academic or otherwise, nor shall it relieve a student of the responsibility to develop and demonstrate the essential skills and competencies expected of all students pursuing this program (Students with Disabilities policy).

### Regulations Governing Field Placement (Work Integrated Learning)

Students must achieve satisfactory performance in all field placement courses in accordance with the course learning outcomes and grading criteria. Field placement hours may include days, evenings and weekends. Students are required to arrange their own transportation for required field placement activities and any costs incurred for meals, travel and accommodation are the student's responsibility. Students will require daily access to a vehicle for any practice experience not accessible

through public transportation. Required field placements will generally be within a 150 kilometer radius of the MacEwan University site.

Students cannot be in attendance at field placement agencies as a MacEwan University student except at times and locations authorized by the field placement course instructor for the course in which the student is currently enrolled. Students must comply with the Work Integrated Learning policy regarding field placements. Students must have completed all prerequisite courses as well as all program and agency specific requirements prior to the start of any field placement course. In accordance with the Work Integrated Learning policy, the University reserves the right, at any point during a field placement, to remove a student from the placement for serious performance issues (i.e., engaging in behaviour that places a client and/or others at risk or that is contrary to the professional or safety requirements of the placement). In such cases and with the concurrence of the Dean, the student will be assigned a grade of F in the course. Although this decision may be appealed according to the Student Appeals policy, the student will not be permitted to remain in the field placement during the appeal.

### **Police Information Check**

A student must meet the specific police information check requirements as set out in the admission criteria for the duration of the program or they may be required to withdraw from the program.