

SUPPORTING DOCUMENTS

Submission of Transcripts and Academic Records

Official transcripts are essential to the admission process. Submitting an application authorizes MacEwan University to request official transcripts on the applicant's behalf through ApplyAlberta Education and/or participating Alberta post-secondary institutions. Applicants currently attending or that have previously attended high school/post-secondary outside of Alberta must arrange to have transcripts submitted directly from the issuing ministry/institution.

Once submitted, all transcripts become the property of MacEwan University. This is a standard practice among post-secondary institutions and is designed to protect the authenticity of the transcript.

Document Translations

Documents not printed in English must also include a certified English language translation completed by a certified translator. Translations must be literal, word-for-word, and in the same format as the original document. English translation services are provided by several agencies in Alberta. For more details refer to the website MacEwan.ca/wcm/Registrar/Admissions/TranscriptsDocuments/FromoutsideCanada (<http://MacEwan.ca/wcm/Registrar/Admissions/TranscriptsDocuments/FromoutsideCanada/>)

Program-Specific Documents

In addition to academic requirements, some programs have program-specific admission requirements such as resumés, references, letters of intent, police information checks, portfolios or auditions. Other programs require volunteer work or work experience which students may need to start well before they apply. If the program of choice has additional requirements, those will be listed under admission requirements in this Academic Calendar or on the program's website.